

Privacy Policy

I. General

Our law firm respects and protects the privacy of natural persons with whom it has contacts and complies with the provisions of the General Data Protection Regulation 2016/679 entered into force on May 25, 2018 (The " RGPD "). This policy explains how and for what purposes our firm collects and uses personal data and also informs the process to be followed if a person wishes to (i) access personal data, (ii) correct them or (iii) delete them.

II. Identity and contact details of the data controller

The data controller is : de le Court, Wahis & Associates, rue Jourdan 31, 1060 Brussels ; Business Number 0501.724.481 ; contact person : Antoine de le Court ; Such : +32 (0) 2. 537.65.50 ; E-mail : antoine.delecourt@dlcw.be

III. Data Protection Officer

No Data Protection Officer has been appointed, as the conditions of the RGPD provided for this purpose have not been met.

IV. The data collected by the law firm

The firm records the data of its customers, those of the other parties concerned by the files entrusted to it, those of its correspondents, staff and suppliers. This gathering takes place on the occasion of opening a file, the encoding of a bill, wire transfer orders, or of receiving e-mail or messages.

This is usually the name, address, company or organization to which the person belongs, the u phone number and / or the email address, the sex, lingua franca, function and age or date of birth, bank account, circumstances of the case, the IP of the person's computer, or the equivalent.

V. Access, correction and deletion of data

The firm strives to obtain the client's consent. It is however of the opinion that both for the client and especially for other persons, consent is not required, and this, in accordance with Article 6, 1, b), c) and f) of the RGPD. As stated in VI, the processing of this data is indeed necessary either for executing the contract with the customer or in compliance with legal requirements of the firm, or even for the purposes of legitimate interests pursued by the latter.

Subject to the respect of professional secrecy, the necessity of the files and the interest of our customers, any person can however at any time :

1. access personal data concerning to check ;
2. ask us to correct or update them ;
3. ask us to limit their treatment (to avoid the processing of sensitive health, genetic, biometric data) ;
4. oppose the treatment ;
5. ask us to delete this personal data from our files.

To do this, the person concerned can contact our firm by letter sent to the address in point II supra.

VI . Purpose of the treatment : the purpose of collecting data and the use which is made by the firm - the duration of data retention - security

The law (especially the anti-money laundering provisions) and the defense of our clients' interests oblige the firm to collect certain essential personal data.

For example, it would be impossible for us to introduce a court order or file a petition without knowing the surname, first name, profession and domicile of the client or the surname, first name, date of birth and domicile of the person to assign. If the procedure relates to a family law file, the lawyer must necessarily be informed of the details of the spouses and those of the children, and, therefore, be required to keep them in his file or in the management system. Or if it is a file relating to a collective insolvency procedure, it comes to the conclusion that the firm needs the personal data of debtors and creditors, including the data of the staff members of the client in difficulty.

Similarly, the accounting, social and tax obligations of the firm require us to collect and keep personal data for example, the bank account of customers, adversaries and of our suppliers, or the data of our staff.

Personal data is intended only for our firm, and therefore will never be used for advertising purposes or transferred to third parties, except possibly for the purpose of processing or storage by subcontractors, always in our sole interest. Think about subcontractors like Microsoft (Outlook), our social secretariat (for our staff), or the suppliers of Whatsapp, Dropbox or Wetransfer applications. Apart from these cases of processing and storage by third parties, which we of course can not control, and whose privacy policies can be easily viewed on their website, we naturally have no intention of transferring data to a third country outside the European Economic Area.

In any case, we do not sell our databases to third parties for their personal use.

Personal data will not be kept for a period more than is necessary for achieving purposes of the processing unless the data retention is legally imposed. For instance, the law requires lawyers to keep records for another 5 years after their closure.

Personal data are secured : except those that are not stored on our servers (because the applications that process them run on external servers : see above) , and for which the conditions imposed by these thirds are hard to be discussed, the data are kept on an internal server (Dlex application), and are accessible only to partners, associates and staff of the firm, all of whom have a personal access code, or to the maintenance company of the computer network and the one that maintains the licensed software.

VII . User responsibility

Although the firm makes every effort to protect privacy, effective protection is of course only possible if the persons concerned are also taking steps to preserve their privacy.

People are therefore required to:

- provide complete , accurate , truthful and non-misleading information;
- transmit valid and usable contact information so that they can be contacted within a reasonable time and in a reasonably confidential manner .

VIII. Information automatically inserted into your hard drive (Cookie)

A "cookie" is a small file sent by an Internet server that registers on the hard disk of the computer accessing the server. It keeps track of the website visited and contains information about this visit. Our website is not interactive. It does not use cookies.

In any case, you can, on most Internet browsers, remove the cookies from your hard drive, block them, or request that you be notified before they are stored. To learn more about these features, see the instructions on your browser information screen.

IX. Adaptations to this Privacy policy

Changes to this Privacy Policy are not to be excluded. We therefore ask to read it again from time to time to keep informed of these changes. After each change, the date on which this document was last updated will also change. It goes without saying that all new versions of the policy will always comply with applicable legislation.

X. Complaints

Complaints that the firm would fail to solve may be transmitted to a control authority, as the Authority Data Protection in Belgium (rue de la Presse 35 1000 Brussels - tel: +32 (0) 2.274.48.00 ; fax: +32 (0) 2.274.48.35 ; www.autoriteprotectiondonnees.be).